**School Safety and Security**

**Assignment 12 –Week 7: Written Review of Your School's Safety Plan**

**Each student will review his/her school’s existing *School Safety Plan*and prepare a written report.**

1. **The review of the school plan must be a document consisting of 5 to 7 pages, outlining specific potential emergencies and describing the contingencies put in place to respond to these emergencies should they occur. *As with all written Lessons, the document must meet all Requirements of the APA 7th Edition Publication Manual.***
2. **It is preferable to review the plan of the school where you teach. Seek approval from your principal to complete the review. When writing the report you may use a fictional name for the report, if preferred.**
3. **In the event you are not teaching in a specific school, or your school plan is not available, you may contact me for an alternate safety plan to review.**

School safety comes down to creating and maintaining an appropriate plan of action for dealing with emergencies and providing the staff development designed to provide full awareness of the plan. All faculty and staff should receive training from qualified individuals to enable them to intervene and manage escalating behavior when an individual threatens violence or aggression. In serious situations, faculty and staff likely will have only one chance to choose the right strategy to defuse an escalating dilemma.

**The top ten things to remember when creating a safe school environment include:**

1. **Provide students with an anonymous tip line.**
2. **Do not assume the district’s maintenance department of other outside staff members will monitor the school for safety deficiencies.**
3. **Do not assume that parents believe the school has done everything possible to create a safe campus.**
4. **Periodically review and train the school’s emergency response plan with all staff members throughout the school year.**
5. **Do not assume students will automatically come forward with critical school safety information because it is the right thing to do.**
6. **Have a variety of individuals review the emergency response plan each school year.**
7. **Do not assume local emergency service providers will be able to provide immediate assistance during a school crisis or emergency.**
8. **Do not underestimate the value of strategic supervision.**
9. **Stress the importance of documentation.**
10. **Do not assume that an administrator will be present or in charge during an emergency.**

**School shootings and violence are making headline news all too often to take safety for granted. Therefore, All safety concerns must be reported to your school administrator for review and investigation.**

**For school leaders, safety isn’t just about preventing a tragic event. It should be about maintaining a personalized environment in which every student is known and feels valued. It is about providing opportunities for every student to be successful. It is about modeling and fostering a pervasive attitude on the part of every adult and student in the school that threatening and belittling/bullying behaviors have no place in any school.**

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| Week 7 Rubric | | |
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| **Criteria** | **Ratings** | **Pts** |
| This criterion is linked to a Learning OutcomeCriterion 1: Safety Concerns  Compile a list of 8 Safety Concerns and rank them as your concerns, with the most serious being number 1 and the least serious concern being 8. | |  |  |  | | --- | --- | --- | | **5 pts**  **Significantly Above Expectations (5 points = Grade of A)**  The number of safety concerns listed are 10 and are ranked from 1-10, with the most serious concern being number 1 and the least serious concern being 10. | **3 pts**  **Meets Expectations (3-4 points = Grade of B)**  The list of safety concerns listed are 8 and are ranked from 1-8 with the most serious concern being number 1 and the least serious concern being 8. | **1 pts**  **Significantly Below Expectations (1 -2 points = Grade of C or F)**  The list of safety concerns are less than 8 and/or are not ranked from 1-8 with the most serious concern being number 1 and the least serious concern being 8. (1 point = Grade of C or F) | | 5 pts |
| This criterion is linked to a Learning OutcomeCriterion 2: Formatting Spelling, Grammar, Typographical Content, Minimum Length. References.  • APA 7th Edition Publication Manual Formatting for Student Papers • Spelling, Grammar, Typographical Content • Minimum of 6 pages including a minimum of 3 References | |  |  |  | | --- | --- | --- | | **5 pts**  **Exceeds Expectations:**  • Complies with APA 7th Edition Publication Manual and has no formatting errors. • Contains no Spelling, grammatical, or Typographical errors. • Contains 6 or more pages and 3 or more References. | **3 pts**  **Meets Expectations (3-4 points = Grade of B)**  • Complies with APA 7th Edition Publication Manual and has 1 formatting error. • Contains one Spelling, Grammatical, or Typographical error. • Contains 5 pages and 2 References. | **1 pts**  **Significantly Below Expectations (1 -2 points = Grade of C or F)**  • Does not comply with APA 7th Edition Publication Manual and contains more than 1 formatting error. • Contains 2 or more errors in spelling, grammar typographical content. • Contains less than 5 pages of content material and less than 2 References. | | 5 pts |
| Total Points: 10 | | |